



June 2, 2026

**CHELSEA SCHOOL DISTRICT
REQUEST FOR PROPOSAL**

PURCHASE OF REPLACEMENT ELECTRONIC SIGN

RFP # 26-27 - TECH

Due Date: *Monday, June 22, 2026*

2:00 PM

Chelsea School District Administrative Offices

REQUEST FOR PROPOSAL

PURCHASE OF REPLACEMENT ELECTRONIC SIGN

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1.1 Overview of RFP

Your proposal must be prepared in compliance with provisions, conditions, specifications and instructions of this Request for Proposal. Failure to comply with all provisions, conditions, specifications and instructions of this RFP may result in disqualification of your proposal.

Completed proposal documents must be received by mail or delivery **no later than 2:00 p.m. local time prevailing, Monday, June 22, 2026.** You must submit one (1) signed original and one (1) copy of the proposal. Any proposal received after the time stipulated will not be considered, but will be rejected and returned unopened to the Vendor. Proposals received by facsimile transmission or electronic mail will not be considered.

A. Address Proposals to:

Chelsea School District, Administration Building
Attention: Ryan Spencer
RFP # 26-27 TECH
500 Washington St.
Chelsea, MI 48118

- B. If requested, vendors who submit proposals will be notified of the results of the selection process. NOTE: There will not be a formal bid opening when bids are due.
- C. Before submitting a proposal, each Vendor shall make all investigations and examinations necessary to ascertain conditions, requirements and obstacles, if any exist, affecting the operation of the proposed services. Failure to make such investigations and examinations shall not relieve the successful Vendor from the obligation to comply, in every detail, with all provisions and requirements of the Request for Proposal.
- D. Questions concerning this RFP should be directed to Ryan Spencer, Director of Technology rspencer@chelseaschools.org (734) 433-2208, Ext. 6077.
- E. If a Vendor discovers any ambiguity, conflict, discrepancy, omission or other error in the RFP, they shall immediately notify Chelsea School District of such error in writing and request modification or clarification of the document. Modifications will be made by issuing a revision and will be given by written notice to all parties who have received this RFP from the Chelsea School District. The Vendor is responsible for clarifying any ambiguity, conflict, discrepancy, omission or other error in the RFP prior to submitting the proposal or it shall be deemed waived.
- F. Products and services which are not specifically requested in this RFP, but which are necessary to provide the functional capabilities proposed by the Vendor, shall be included in the proposal.
- G. All addenda will become part of this RFP. No allowance will be made after proposals are received for oversight, omission, error or mistake by Vendor. In order for addenda to be available to vendors in a timely manner, we will require the e-mail address of the main contact for all addenda communications.
- H. All proposals and any accompanying documents become the property of the Chelsea School District and will not be returned.

- I. Chelsea School District reserves the right to withdraw this RFP at any time and for any reason and to issue such clarifications, modifications, and/or amendments as it may deem appropriate.
- J. Receipt of proposal materials by Chelsea School District or submission of a proposal to the District offers no rights against the District nor obligates the District in any manner.
- K. Chelsea School District reserves the right to reject any or all proposals in whole or in part, and in the interest of uniformity of design and equipment, delivery time or preference, to waive minor irregularities in proposals, and to award to other than the low respondent. Any such waiver shall not modify any remaining RFP requirements or excuse the Vendor from full compliance with the RFP specifications and other contract requirements if the Vendor is awarded the contract.
- L. All proposals shall be a matter of public record subject to the provisions of Michigan law.

1.2 Bid Schedule

The following schedule outlines the major activities that will occur in the bid process and the due dates. Any changes in deadlines will be communicated to all suppliers in writing. The District reserves the right to disqualify any supplier who cannot or does not comply with these deadlines.

| Activity | Description | Due Date |
|--------------------|--|--------------------------|
| RFP Made Available | CSD posts RFP on website and with an email to interested vendors. RFP posted at www.chelseaschools.org | Wednesday, June 03, 2026 |
| Vendor Interest | Vendors interested in bidding on this RFP are to email Ryan Spencer at rspencer@chelseaschools.org with contact information including company, representative, phone number and email. Not responding does not preclude a vendor from submitting a bid; however, addenda communicated through email will not be received by prospective vendor. | Tuesday, June 9, 2026 |

| | | |
|-------------------------------------|--|---|
| Submit Questions | Questions must be submitted in writing (via fax/email) Fax: (734) 433-2218 Email: rspencer@chelseaschools.org Answers to questions will be emailed to all vendors who submitted contact information. | Throughout the Process |
| Vendor Meeting | There will be an official vendor meeting. Any vendor that wishes to meet with the school district or take a walkthrough should meet at Transportation/Operations Building, 14138 E. Old U.S. 12, Chelsea, MI 48118 | Wednesday, June 10th, 2026 1 pm |
| Submit Proposal Response | See Section 1.0 for Bidder Instructions. NOTE: Bids will NOT be opened at this time | Monday, June 22, 2026 2:00 pm |
| Vendor Selection/Contract Execution | Bids will be reviewed. Successful vendor will be contacted to complete contract. Bid will be presented to the Board of Education. | Review of Bids: June 23 – July 10, 2026; First presentation to the Board of Education: July 20, 2026; Board Approval: August 17, 2026 |
| Installation | Delivery and setup in location as defined in Attachment A | A mutually agreeable time, but no later than October 16, 2026 |
| | | |

1.3 Submission Instructions

Your proposal should be submitted in the following format:

| Tab # | Label | Contents |
|--------|---|---------------------------------------|
| No Tab | | Letter of Introduction |
| No Tab | | Table of Contents |
| 1 | General Supplier Information | Responses to questions in Section 6.1 |
| 2 | Organizational Structure and Philosophy | Response to questions in Section 6.2 |
| 3 | Staffing | Response to questions in Section 6.3 |

| | | |
|---|--------------------------|--|
| 4 | Financial Considerations | Response to questions in Section 6.4 |
| 5 | Transition | |
| 6 | References | |
| 7 | Form W-9 | Completed W-9 Form |
| 8 | Attachments | Required and Optional Attachments as outlined in Section |

1.4 Evaluation Process

- A. Chelsea School District, at its sole discretion, shall determine whether particular Vendors have the basic qualifications to conduct the desired service for the District. In determining whether a Vendor possess the basic qualifications to operate, the District may consider the following: (a) the proposal price; (b) company experience; (c) thoroughness of the proposal and compliance with specifications; (d) clarity and detail of submitted proposal; (e) reputation and prior performance; (f) client responsiveness. At the sole discretion of the District, bidder presentations may be requested prior to the award of the contract. The District may also request the opportunity to conduct an on-site review of the supplier’s facility and/or other locations where the equipment is maintained.
- B. Award shall be made to the most responsible Vendor whose proposal is determined to be the most advantageous to the District taking into consideration the evaluation factors set forth in this RFP. A valid and enforceable contract exists when an agreement is fully executed between the District and the Vendor.
- C. Any response that takes exception to any mandatory items in this RFP may be rejected and not considered.
- D. It is our intention to consider the original proposal as a best and final offer. Only clarifications, as part of the discussion, will be considered after the evaluation of the proposal.
- E. By submission of proposals pursuant to this RFP, Vendors acknowledge that they are amenable to the inclusion in a contract of any information provided either in response to this RFP or subsequently during the selection process.
- F. The proposal of the successful respondent becomes a formal contract, and should be signed by an authorized representative. A proposal in response to this RFP is an offer to contract with Chelsea School District based upon the terms, conditions, and scope of work and specifications contained in the RFP.
- G. If the successful and most responsive Vendor fails to sign contract documents within 10 days, the District may annul the award. Upon annulment of the award as aforesaid, the District may then award the contract to the next highest ranked Vendor. Chelsea School District retains the right not to make any subsequent award.

- H. All Vendors, by submitting proposals, agree that they have read and are familiar with all the terms and conditions of the RFP and will abide by the terms and conditions thereof.
- I. Chelsea School District has the right to use, as the District determines to be appropriate and necessary, any information, documents, and anything else developed pursuant to the RFP, the proposal and the contract.
- J. The successful proposal or portions thereof shall be incorporated into the resulting Agreement.
- K. Vendors must submit proposals that are complete, thorough and accurate. Brochures and other similar material may be attached to the proposal.
- L. Submission of a proposal will be construed to mean that the respondent is fully informed as to the extent and character of the software required and can furnish the item(s) in complete compliance with the specifications and at prices quoted. All proposals must be valid for 60 days from the proposal submission date.

2.0 SCOPE

The intent of this Request for Proposal (RFP) and resulting contract is for the replacement of the existing electronic sign located at Chelsea High School. The District is seeking proposals for a modern, full-color electronic display sign that will enhance communication with students, staff, families, and the community.

The successful vendor will be responsible for furnishing and installing a complete, operational sign solution, including all necessary hardware, software, mounting components, electrical coordination, and training required for a fully functioning system.

The District intends to retain and reuse the existing brick base/foundation if feasible. Vendors should evaluate the existing structure and electrical service and include any recommendations related to reuse, modifications, or upgrades within their proposal.

Additional technical and operational expectations are outlined in Section 5.1 Sign Specifications.

3.0 COMPETITION INTENDED

It is the Chelsea School District's intent that this Request for Proposal (RFP) permits competition. It shall be the offeror's responsibility to advise the District in writing if any language, requirement, specification, etc., or any combination thereof, inadvertently restricts or limits the requirements stated in this RFP to a single source. The District must receive such notification not later than ten (10) days prior to the date set for acceptance of proposals.

4.0 BACKGROUND INFORMATION

Chelsea School District is an approximately 2,300 student public school district located in Washtenaw County, Michigan. For the purposes of this Request for Proposal (RFP) the District consists of approximately ten (10) facilities within a 3 mile radius. The

Administrative Offices are open year-round during the hours of 8:00 am to 4:00 pm Monday through Friday (summers are 8:00 am – 3:00 pm). Most facility buildings are open for approximately 200 days of the year for 8 hours per day.

5.0 VENDOR RESPONSIBILITIES

The following items represent general expectations of the awarded vendor and are not intended to be an all-inclusive list of responsibilities. **Chelsea School District will rely on the awarded vendor's expertise to identify and include any necessary equipment, services, installation requirements, permits, inspections, or related items needed to make this project successful.**

Please keep in mind that the more concise and complete you are in answering the questions put forth in this RFP, the faster we will be able to work through all responses and award a contract. If multiple follow-up communications are required, this may impact our evaluation process and, accordingly, your opportunity to become the successful vendor on this RFP.

5.1 SIGN SPECIFICATIONS

- The District is seeking proposals for a complete monument-style electronic sign solution located at Chelsea High School. Vendors should include all components necessary for a fully operational installation.

Minimum expectations include:

1. Full-color LED electronic display capable of displaying text, graphics, images, animations, and video content;
2. Double-faced sign configuration;
3. Cloud-based or network-accessible content management software with remote management capabilities;
4. Daylight-readable display with automatic brightness adjustment;
5. UL-listed electrical components and installation;
6. Front-serviceable or otherwise easily maintainable display components;
7. Compatibility with a fiber network connection provided by Chelsea School District;
 - a. Chelsea School District will be responsible for providing the fiber connection to the sign location as part of a separate project;
 - b. The District prefers a hardwired network-based solution rather than a wireless-only or cellular-only solution due to long-term reliability and future expansion needs;
 - c. Vendors should identify any connectivity, conduit, media converter, network switch, or interface requirements necessary for operation;
 - d. The District anticipates future installation of additional network-connected devices near the sign location, including security cameras, and vendors should account for this within their recommendations where appropriate;
8. Removal and disposal of the current electronic sign equipment while preserving the existing brick base if feasible;
9. All permits, inspections, and installation requirements necessary for a complete and

- operational installation;
10. Evaluation of the existing electrical infrastructure and identification of any recommended upgrades necessary to support the proposed sign solution;
 11. Training for District staff on sign management and software operation;
 12. Manufacturer warranty information, including optional extended warranty/service agreements.

The District is open to recommendations regarding display size, proportions, and overall sign design; however, proposals should generally align with the footprint and visibility of the current sign installation. Vendors may propose options that include a larger display area while maintaining an appropriate appearance for the site.

Vendors should include conceptual drawings, renderings, or examples of similar installations with their proposal response whenever possible.

5.2 ALTERNATES

- The specifications within this RFP are based on the District's current needs, conversations with vendors, and a review of similar sign projects. If there is an alternative solution that a vendor would recommend, please include it as an alternate bid with the justification clearly stated in the proposal.
- Alternate proposals should clearly identify any differences in display size, display type, software platform, connectivity method, warranty, maintenance requirements, or long-term operating costs.

5.3 TRAINING

- The successful vendor is expected to train appropriate District staff within 10 days of the completed installation, or a mutually agreed upon time.
- Training should include, at minimum, content management, scheduling messages, uploading images or media, user account management, basic troubleshooting, and any recommended best practices for operating the sign.
- Chelsea School District views this as an ongoing vendor relationship. As such, it is expected that the successful vendor will be available to respond to questions for the life of the service agreement, software agreement, or manufacturer's warranty period.

5.4 SERVICE/WARRANTY SPECIFICATION

- Manufacturer warranty coverage on all equipment purchased is expected to be a minimum of one (1) year. Warranty coverage should include parts, labor, technical support, and any necessary software support related to the operation of the sign.
- Vendors should include information regarding standard warranty coverage, extended

warranty options, service agreements, support response times, and the process for submitting service or warranty claims.

- Vendors should also clearly identify any exclusions, recurring costs, or required maintenance items that may impact the District after installation.

6.0 Proposal Format

6.1 General Supplier Information

The following items are of interest to us concerning your firm. As a quality business relationship is important to both you and Chelsea School District, please include anything else you feel we should understand about your company. Please answer the following questions if they are applicable. If not, please indicate with an "N/A" response.

- 1) What is the legal name of your company?
- 2) Please state the number of years your company has been in business.
- 3) Are you a subsidiary, affiliate, or franchise? If yes, what is the name of your parent company?
- 4) What is the headquarters location address and relevant phone numbers?
- 5) What is the company's ownership structure?
- 6) How many employees do you have locally (Southeast Michigan and Michigan overall)?
- 7) Outline the insurance coverage you carry (see Section 7.1 for specifics required for this contract).
- 8) Provide your Federal tax identification number.
- 9) Explain your ability to provide, support, and service multiple manufacturers of office equipment and technology. Please include a list of the manufacturers that you are able to buy from and outline your relationship.
- 10) What kind of geographical classification applies to your company?
 - Local: (i.e., operates only one city)
 - Regional: (i.e., operates only in one geographical location)
 - Multi-Regional: (i.e., in more than one region but not national)
 - National: (i.e., provide services across the U.S. only)
 - International: (i.e. conducts business in U.S. and abroad)

6.2 Organizational Structure and Philosophy

How is your organization structured locally and how does this structure support your ability to provide the services you are proposing?

What differentiates your organization from your competition?

If your organization is chosen to provide the electronic sign solution to Chelsea School District, what added-value services will be provided to the District for the life of the warranty, service agreement, or contract?

6.3 Staffing

How many Equipment Technicians do you have in the local area, as defined in Section 6.1, question 6?

Please attach an organizational Chart of your support teams for CSD; include locations, service representative's names, titles, telephone numbers, areas of responsibility, years of experience in the industry, and years with your company

Outline your training programs for your Service Technicians:

6.4 Financial Considerations

Please provide a comprehensive cash purchase proposal that includes the following. Use Attachment D to summarize your per-unit cost for the contract.

Pricing must include the following:

1. All equipment, software, materials, accessories, mounting hardware, and components necessary for a complete installation;
2. Delivery, installation, configuration, and commissioning of the electronic sign solution;
3. Removal and disposal of the existing electronic sign equipment while preserving the existing brick base if feasible;
4. Evaluation of the existing brick base/foundation and electrical infrastructure;
5. Identification and pricing of any recommended electrical, structural, network, or installation-related upgrades;
6. Training of District staff following installation;
7. Warranty coverage for all equipment, software, parts, labor, and technical support.

Additional Cost Questions:

1. Are there any ongoing software, hosting, licensing, cellular, connectivity, support, or service fees associated with the proposed solution?
 Yes No
If yes, please specify the amount, frequency, and purpose of each fee:
2. Are there any required annual maintenance, inspection, software renewal, or support costs?
 Yes No
If yes, please specify the amount and frequency:
3. Is there a charge for additional staff training after the initial setup?
 Yes No
If yes, please describe the cost and training options available:
4. Please identify any optional upgrades, alternates, extended warranties, or service agreements included in your proposal.
5. What are your billing terms?
6. What is your process and turnaround time for repairs, warranty claims, and technical support requests?
7. Please describe any "special features" or "extras" included in your bid that are beyond the base specifications.

6.5 Transition and Implementation

1. List the members of your implementation team with a brief description of their qualifications.
2. Describe your installation, transition, and implementation process.
3. Provide an estimated project timeline, including design approval, equipment ordering, installation, configuration, training, and final completion.
4. Identify any District responsibilities or dependencies that could impact the project timeline.

6.6 References

5. Please provide four local references where you have implemented similar electronic sign solutions and services. K-12 public school references located within the counties of Wayne, Washtenaw, Livingston, or Jackson are preferred. If K-12 references are not available, please provide references from similar municipal, government, or commercial projects.

6.7 Required and Optional Attachments

- Sample Contract
- Equipment Specifications
- Software/Content Management Specifications
- Conceptual Drawing, Rendering, or Similar Project Examples
- Terms and Conditions
- Standard Warranty Information
- Optional Extended Warranty or Service Agreement Information
- Cost to Remove Current Electronic Sign Equipment
- Any Ongoing Software, Licensing, Hosting, Support, or Service Costs
- Familial Relationship Disclosure Form
- Iran Sanctions Act Form

7.0 CONTRACT TERMS AND CONDITIONS

7.1 INSURANCE

A. Vendor Insurance Guidelines

The Vendor shall provide Chelsea School District at the time the contracts are returned for execution, Certificates of Insurance and/or policies, acceptable to the District, as listed below:

- 1) Two (2) copies of Certificate of Insurance for Workers' Compensation Insurance; Proof of this coverage will need to be available if requested by the District.
- 2) Without exception, vendor is required to provide Chelsea School District with proof of General Liability insurance at the following limits:
Minimum limit of \$1,000,000 for projects under \$1,000,000

Minimum limit of \$2,000,000 for projects with property values between \$1,000,000 and \$10,000,000
Liability limit of \$3,000,000 for projects greater than \$10,000,000

- B. Chelsea School District shall be named as Additional Insured on Commercial General Liability Insurance.

This coverage shall be primary to the Additional Insured, and not contributing with any other insurance or similar protection available to the Additional Insured, whether other available coverage is primary, contributing or excess.

- C. Insurance Requirements - During the performance and up to the date of final acceptance of the work, the Vendor must effect and maintain insurance hereafter listed below:

- 1) The Vendor shall procure and maintain during the life of this contract, Worker's Compensation Insurance, including Employers Liability Coverage at limits of \$100,000 per person, \$500,000 aggregate, in accordance with all applicable statutes of the State of Michigan.
- 2) The Vendor Shall procure and maintain during the life of this contract, Commercial General Liability Insurance on an "Occurrence Basis" with limits as noted in Section & (A) (2) above.

- D. Worker's Compensation Insurance, Commercial General Liability Insurance's described above, shall include an endorsement stating the following: "Sixty (60) days Advance Written Notice of Cancellation or Non-Renewal shall be sent to Michelle Cowhy, Finance, Chelsea School District, 500 Washington St., Chelsea, MI 48118."

- E. If any of the above coverage expire during the term of this contract, the Vendor shall deliver renewal certificates and/or policies to Chelsea School District at least ten (10) days prior to the expiration date.

7.2 INDEMNIFICATION

- A. The Vendor shall indemnify and hold harmless Chelsea School District, its officers, agents, and employees from:
- 1) Any claims, damages, costs and attorney fees for injuries or damages arising, in part or in whole, from the negligent or intentional acts or omissions of the Vendor, its officers, employees and/or agents, including its sub or independent contractors, in connection with the performance of the contract.
 - 2) Any claims, damages, penalties, costs and attorney fees arising from any failure of the Vendor, its officers, employees and/or agents, including its sub or independent contractors, to observe applicable laws, including, but not limited to, labor laws and minimum wage laws.

- 3) Chelsea School District will not indemnify, defend or hold harmless in any fashion the Vendor from any claims arising from any failure, regardless of any language in any attachment or other document that the Vendor may provide.
- 4) The Vendor shall pay Chelsea School District any expenses incurred as a result of the Vendor's failure to fulfill any obligation in a professional and timely manner under the Agreement.

7.3 CONFLICT OF INTEREST

The respondent shall disclose and describe any business, financial, pecuniary or familial relationship existing between the Vendor (or any officer, agent, or employee of the Vendor) and any officer, employee, agent or board member of the Chelsea School District. This should be done via a signed, notarized copy of the Chelsea School District "Familial Disclosure Form" in compliance with MCL380.1267.

In addition, in order to be compliant with current legislation, the vendor must disclose any known business conducted with any "Iran linked business" that the vendor deals with via a signed, notarized copy of the Chelsea School District "Iran Economic Sanctions Act".

The Chelsea School District shall not accept a bid that does not include these sworn and notarized disclosure statements.

7.4 EXEMPTION FROM TAXES

Chelsea School District is exempt from all federal, state and local taxes. Chelsea School District shall not be responsible for any taxes that are imposed on the Vendor. Furthermore, the Vendor understands that it cannot claim exemption from taxes by virtue of any exemption that is provided to the District.

7.5 ASSIGNMENT OF CONTRACT

This contract may not be assigned in whole or in part without the written consent of the Ryan Spencer, Director of Technology

7.6 DEFAULT AND TERMINATION

In the event the Vendor shall default in any of the obligations or conditions set forth in the Agreement or their performance does not meet established criteria, Chelsea School District may notify the Vendor of such default in writing.

Written notice referred to in this article shall be deemed delivered upon presentation to any person designated by the Vendor or, in the case of notice by the Vendor, to any person designated by Chelsea School District or by mailing the same certified or registered mail to the address for the Vendor in the proposal, or the address for Chelsea School District in the case of notice by the Vendor.

Failure on the part of Chelsea School District to notify the Vendor of default shall not be deemed a waiver by the District of the District's rights on default of the Vendor and notice at

a subsequent time will have the same effect as if promptly made.

Upon receipt of notice of default from Chelsea School District, the Vendor shall immediately correct such default. In the event the Vendor fails to correct the default to the satisfaction of the District, the District shall have all rights accorded by law, including the right to immediately terminate the Agreement. Such termination shall not relieve the Vendor of any liability to the District for damages sustained by virtue of any default by the Vendor.

The Vendor agrees that, in the event either party deems it necessary to take legal action to enforce any provision of the Agreement, and in the event the Chelsea School District prevails, the Vendor shall pay all expenses of such action including the District's attorney fees and costs at all stages of the litigation.

7.7 INTEGRATION

All RFP documents and addendum, respondent's response to this RFP, subsequent purchase orders, and contract to the successful respondent contains the entire understanding between the parties.

All instructions are to be considered an integral part of all proposals. Failure to include in the proposal all information requested may be cause for rejection of this proposal.

AGREEMENT PAGE

This bidder certifies that he/she shall operate in accordance with all applicable State and Federal regulations.

The bidder certifies that all terms and conditions within the Bid Solicitation/Proposal shall be considered a part of the contract as if incorporated therein.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed by their duly authorized representative the day and year.

ATTEST:

SCHOOL AUTHORITY:

Name

Title

Date

ATTEST:

VENDOR:

Name

Title

Date

ATTACHMENT A

ATTACHMENT B

ATTACHMENT C

ATTACHMENT D

ATTACHMENT E

**CHELSEA SCHOOL DISTRICT
FAMILIAL RELATIONSHIP DISCLOSURE STATEMENT**

Important: This Disclosure statement must be included with your bid as required by state law (Public Act 232 of 2004).

As required by Public Act 232 of 2004, all bids shall be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the owner or any employee of the bidder and any member of the Chelsea School District board, intermediate school board, or board of directors or the superintendent of the school district, intermediate superintendent of the intermediate school district, or chief executive officer of the public school academy. Chelsea School District – board, intermediate school board, or board of director shall not accept a bid that does not include this sworn and notarized disclosure statement.

+++

I state that no familial relationship exists between the owner or any employee of the company and any member of the *Chelsea School District board, intermediate school board, or board of directors or the superintendent of the school district, intermediate superintendent of the intermediate school district, or chief executive officer of the public school academy.* If such a relationship exists, please explain:

By: _____ (signature)

Title: _____ (type or print)

Date: _____

Subscribed and Sworn to Before Me:

This ____ day of _____, A.D., in and for the County of

_____,

Michigan. My commission expires _____.

Signature of Notary

ATTACHMENT F

**AFFIDAVIT OF BIDDER
IRAN ECONOMIC SANCTIONS ACT**

The undersigned, the owner or authorized officer of _____ (the "Bidder"), pursuant to the Iran Economic Sanctions Act (MCL 129.313), hereby represents and warrants that it is not an "Iran linked business".

BIDDER: _____

By: _____

Its: _____

STATE OF MICHIGAN)
) ss.
COUNTY OF _____)

The instrument was acknowledged before me on the ___ day of _____, 20__, by _____.

), Notary Public

) County, Michigan

My Commission Expires: _____

Acting in the County of: _____